

Base Standard Program		
ACEP Management Systems CB Application for Accreditation		
FA 5020	Authority: Accreditation Manager	

Section 1: CB Name, Contact Information, and Processing Fees

CB name:

Street address:

City:

State/province:

Postal code:

Country:

Name of person completing application:

E-mail:

Application fee: \$5,000

Note: One fee payable for any or all Avoidance of Counterfeit Electronic Parts Management Systems (ACEPMS) standards ([AS5553](#) and/or [AS6081](#)) at time of initial application. Additional application fee will be assessed if CB applies for additional ACEPMS standards at a later date.

Fees are payable when purchasing application

Application and all supporting documents shall be submitted in English.

Instructions on application process are at www.anab.org; click on Become a Certification Body.

Application shall be obtained through ANAB's Enterprise Quality Manager (EQM) database at <http://anab.jadianonline.com> and completed electronically (including submission of all supporting evidence) and submitted to ANAB via EQM. Instructions on how to obtain and upload the application in EQM can be found at www.anab.org; under Documents, select Heads Up and click on issue 72.

If the completed application is not accepted by ANAB after three reviews, the application will be declined. The CB may re-apply (including payment of application fees) after 60 days.

A CB applying for ACEPMS accreditation shall already be QMS (ISO 9001 or an ISO 9001-based sector-specific standard) or ISO 13485 accredited by ANAB or in application for accreditation with ANAB.

For details on this ANAB accreditation program, refer to [Accreditation Rule 36](#) (at www.anab.org, under Documents select Accreditation Rules).

Section 2: ISO/IEC 17021 Requirements for CBs Not ISO/IEC 17021 Accredited by ANAB (or in Application)

Provide evidence that the CB's certification system includes the requirements of ISO/IEC 17021.

___ Not applicable – mark X at left if CB is already an applicant or accredited by ANAB for another program and proceed to Section 3.

Requirement	To Be Completed by CB		To Be Completed by ANAB
	Refer to Supporting Documents Including Specific Section References	Comment/Response	Comment/Response
<p>1. Execute (signed) ANAB CB Applicant Agreement, which can be found in EQM under Reference Documents.</p> <p>An electronic signature is acceptable but a typed name is not. If the signature is handwritten, scan the signed document and attach to application electronically.</p>	Initial Response		
			Approved?
	Second Response		
			Approved?
<p>2. Completed ISO/IEC 17021 Requirement Matrix, which can be found in EQM under Reference Documents.</p>	Initial Response		
			Approved? ANAB-specific comments will be included on completed ISO/IEC 17021 Requirement Matrix
	Second Response		
			Approved?
<p>3. Completed impartiality analysis of relationships to other parts of the company and to other organizations and/or individuals.</p> <p>Requirement: ANAB Accreditation Rule 10</p>	Initial Response		
			Approved?
	Second Response		
			Approved?
<p>4. Evidence that the committee responsible for impartiality reviewed the impartiality analysis (referred to in 3, above).</p> <p>Requirement: ISO/IEC 17021, 6.2</p>	Initial Response		
			Approved?
	Second Response		
			Approved?
<p>5. Provide names of members on committee established to safeguard impartiality, including key interest group each person represents.</p> <p>It is the CB's responsibility to notify ANAB of any</p>	Initial Response		
			Approved?
	Second Response		
			Approved?
	Final Response		

changes. Requirement: ISO/IEC 17021, 6.2			Approved?
6. Current list of organizations to which CB outsources work associated with management systems certification. Requirement: ISO/IEC 17021, 7.5	Initial Response		
			Approved?
	Second Response		
			Approved?
7. Copy of enforceable arrangements with each organization. Requirement: ISO/IEC 17021, 7.5	Initial Response		
			Approved?
	Second Response		
			Approved?
	Final Response		
			Approved?
	Final Response		
			Approved?

Section 3: ACEPMS CB Requirements

Indicate standards for which CB is seeking accreditation (mark X at left of each standard that applies): ___ AS5553 ___ AS6081

Provide evidence that the CB's certification system includes a management system for ACEPMS certification.

Requirement	To Be Completed by CB		To Be Completed by ANAB
	Refer to Supporting Documents Including Specific Section References	Comment/Response	Comment/Response
1. Provide revised ISO/IEC 17021 Requirement Matrix, which can be found in EQM under Reference Documents , with document references revised to address this program highlighted. Also include copy of documents that were revised. Note: Disregard if provided in Section 2 above.	Initial Response		
			Approved?
	Second Response		
			Approved?
2. Identify CB personnel who have competence for managing program for AS5553 and/or AS6081 certification. Requirement: ISO/IEC 17021, 7.2.1	Initial Response		
			Approved?
	Second Response		
			Approved?
3. Provide list of AS5553 and/or AS6081 auditors and experts (if applicable) CB plans to use, including evidence of their competence. Requirement: ISO/IEC 17021, 7.2.2 and 7.2.7	Initial Response		
			Approved?
	Second Response		
			Approved?
	Final Response		
			Approved?
	Final Response		
			Approved?

<p>4. Provide information on group or person who will make decisions on certification for AS5553 and/or AS6081, including evidence of their competence.</p> <p>Requirement: ISO/IEC 17021, 7.2.9</p>	Initial Response	Approved?
	Second Response	Approved?
	Final Response	Approved?
		Approved?
<p>5. Provide information on CB's requirements for AS5553 and/or AS6081 certification.</p> <p>Requirement: ISO/IEC 17021, 8.6.1</p>	Initial Response	Approved?
	Second Response	Approved?
	Final Response	Approved?
		Approved?
<p>6. Provide copy of CB's application form and contract (if applicable) for AS5553 and/or AS6081.</p> <p>Requirement: ISO/IEC 17021, 9.2.1</p>	Initial Response	Approved?
	Second Response	Approved?
	Final Response	Approved?
		Approved?
<p>7. Provide information about CB's process for application review, including determination of competencies needed, and appointment of audit team members and individuals to make AS5553 and/or AS6081 certification decisions.</p> <p>Requirement: ISO/IEC 17021, 9.2.2</p>	Initial Response	Approved?
	Second Response	Approved?
	Final Response	Approved?
		Approved?
<p>8. Provide information about CB's process for determining audit days for AS5553 and/or AS6081 certification audits.</p> <p>Requirement: ISO/IEC 17021, 9.1.4</p>	Initial Response	Approved?
	Second Response	Approved?
	Final Response	Approved?
		Approved?
<p>9. Provide CB's certificate template for AS5553 and/or AS6081.</p> <p>Requirement: ISO/IEC 17021, 8.2.3</p>	Initial Response	Approved?
	Second Response	Approved?
	Final Response	Approved?
		Approved?
<p>10. Provide information about CB's process for development and subsequent adjustments of an audit program for AS5553 and/or AS6081 certification. Include an example of an AS5553 and/or AS6081 audit program.</p> <p>Requirement: ISO/IEC 17021, 9.1.1.2</p>	Initial Response	Approved?
	Second Response	Approved?
	Final Response	Approved?
		Approved?

11. If CB has issued certificates (unaccredited or accredited by another AB) prior to accreditation by ANAB, provide plan to transition them to ANAB-accredited certificates. Requirement: MA 5000, Article 6	Initial Response		Approved?
	Second Response		Approved?
12. If seeking accreditation for AS6081, provide information about CB's process to ensure an understanding of a distributor's practices when the distributor supplies parts in accordance with AS6081 and also supplies parts not in accordance with AS6081. Requirement: ANAB Accreditation Rule 36, 10.1	Initial Response		Approved?
	Second Response		Approved?
13. Indicate how CB will continually communicate expected outcomes to auditors, customers, and other stakeholders, and how expected outcomes will be incorporated in audits. Requirement: ANAB Accreditation Rule 36, 8.3	Initial Response		Approved?
	Second Response		Approved?
	Final Response		Approved?

Section 4: CB Management Endorsement

Submission steps:

1. Verify responses to all questions are complete and all required information (attachments) is included.
2. Upload application to EQM (<http://anab.jadianonline.com>). Instructions on how to upload the application and supporting evidence to EQM can be found at www.anab.org; under Documents, select Heads Up and click on issue 72.
3. The initial (off site) document review takes approximately two weeks.
4. The CB will be notified when the review is complete.

CB personnel who completed the application:

Name:

Title:

Date:

CB management who reviewed the information and determined that it meets all applicable requirements and application requests prior to submission to ANAB:

Name:

Title:

Date: