

Base Standard Program			
ISO 22000 Food Safety Management Systems CB Application for Accreditation			
FA 5003	Authority: Accreditation Manager	Effective: 2016/07/15	

Section 1: CB Name, Contact Information, and Processing Fees

CB name:

Street address:

City:

State/province:

Postal code:

Country:

Name of person completing application:

Email:

Application fee: \$5,000

Fees are payable when purchasing application

Application and all supporting documents shall be submitted in English.

Instructions on application process are at www.anab.org; click on Become a Certification Body.

Application shall be obtained through ANAB's Enterprise Quality Manager (EQM) database at <http://anab.jadianonline.com> and completed electronically (including submission of all supporting evidence) and submitted to ANAB via EQM. Instructions on how to obtain and upload the application in EQM can be found at www.anab.org; under Documents, select Heads Up and click on issue 72.

If the completed application is not accepted by ANAB after three reviews, the application will be declined. The CB may re-apply (including payment of application fees) after 60 days.

For details on this ANAB accreditation program, refer to [Accreditation Rule 22](#) (at www.anab.org, under Documents select Accreditation Rules).

Section 2: ISO/IEC 17021 Requirements for CBs Not ISO/IEC 17021 Accredited by ANAB

Provide evidence that the CB's certification system includes the requirements of ISO/IEC 17021.

___ Not applicable – mark X at left if CB is already an applicant or accredited by ANAB for another program and proceed to Section 3.

Requirement	To Be Completed by CB		To Be Completed by ANAB
	Refer to Supporting Documents Including Specific Section References	Comment/Response	Comment/Response
<p>1. Execute (signed) ANAB CB Applicant Agreement, which can be found in EQM under Reference Documents.</p> <p>An electronic signature is acceptable but a typed name is not. If the signature is handwritten, scan the signed document and attach to application electronically.</p>	Initial Response		
			Approved?
	Second Response		
			Approved?
<p>2. Completed ISO/IEC 17021 Requirement Matrix, which can be found in EQM under Reference Documents.</p>	Initial Response		
			Approved? ANAB-specific comments will be included on completed ISO/IEC 17021 Requirement Matrix
	Second Response		
			Approved?
<p>3. Completed impartiality analysis of relationships to other parts of the company and to other organizations and/or individuals.</p> <p>Requirement: ANAB Accreditation Rule 10</p>	Initial Response		
			Approved?
	Second Response		
			Approved?
<p>4. Evidence that the committee responsible for impartiality reviewed the impartiality analysis (referred to in 3, above).</p> <p>Requirement: ISO/IEC 17021, 6.2</p>	Initial Response		
			Approved?
	Second Response		
			Approved?
<p>5. Provide names of members on committee established to safeguard impartiality, including key interest group each person represents.</p> <p>It is the CB's responsibility to notify ANAB of any</p>	Initial Response		
			Approved?
	Second Response		
			Approved?
	Final Response		

changes. Requirement: ISO/IEC 17021, 6.2			Approved?
6. Current list of organizations to which CB outsources work associated with management systems certification. Requirement: ISO/IEC 17021, 7.5	Initial Response		
			Approved?
	Second Response		
			Approved?
7. Copy of enforceable arrangements with each organization. Requirement: ISO/IEC 17021, 7.5	Initial Response		
			Approved?
	Second Response		
			Approved?
	Final Response		
			Approved?

Section 3: FSMS CB Requirements

Provide evidence that the CB's certification system includes the requirements of ISO/TS 22003.

Requirement	To Be Completed by CB		To Be Completed by ANAB
	Refer to Supporting Documents Including Specific Section References	Comment/Response	Comment/Response
1. Provide revised ISO/IEC 17021 Requirement Matrix , which can be found in EQM under Reference Documents, with document references revised to address this program highlighted. Also include copy of documents that were revised. Note: Disregard if provided in Section 2 above.	Initial Response		
			Approved?
	Second Response		
			Approved?
2. Completed ISO/ TS 22003 Requirement Matrix , which can be found in EQM under Reference Documents.	Initial Response		
			Approved?
	Second Response		
			Approved?
3. List food categories being sought with initial accreditation as defined in ISO/TS 22003. Requirement: ANAB Accreditation Rule 22	Initial Response		
			Approved?
	Second Response		
			Approved?
4. Provide statement on CB letterhead signed by company officer that CB has paid consideration in its	Initial Response		
			Approved?
	Second Response		
			Approved?

own risk management process to possible liability issues regarding certification of an FSMS.	Second Response	Approved?
	Final Response	Approved?
		Approved?
5. Provide statement on CB letterhead signed by company officer that neither CB nor any part of same legal entity does not offer or provide FSMS consultancy or management systems consultancy. Requirement: ISO/IEC 17021, 5.2.5 , and ISO/TS 22003:2013, 5.2	Initial Response	Approved?
	Second Response	Approved?
	Final Response	Approved?
		Approved?
6. Identify CB personnel who have competence for managing program for ISO/IEC 22000 FSMS certification. Requirement: ISO/IEC 17021, 7.2.1 , and ISO/TS 22003:2013, 7.1.3 and Annex C	Initial Response	Approved?
	Second Response	Approved?
	Final Response	Approved?
		Approved?
7. Provide list of FSMS auditors CB plans to use, including detailed evidence of competencies for each auditor and each category (as listed in Annex A of ISO/TS 22003) for which each posses competence. Requirement: ISO/IEC 17021, 7.2.2 and 7.2.7 , and ISO/TS 22003:2013, Annex C	Initial Response	Approved?
	Second Response	Approved?
	Final Response	Approved?
		Approved?
8. Provide evidence that FSMS auditors meet appropriate requirements in sections 7.2.4.1, 7.2.4.2, 7.2.4.3, and 7.2.4.4. Requirement: ISO/TS 22003:2013, Annex C	Initial Response	Approved?
	Second Response	Approved?
	Final Response	Approved?
		Approved?
9. Provide evidence CB has records of competencies that must be demonstrated for its auditors as listed in the specification. Requirement: ISO/TS 22003:2013, Annex C	Initial Response	Approved?
	Second Response	Approved?
	Final Response	Approved?
		Approved?
10. Provide evidence by which CB will identify and judge competent any technical experts it may use during an FSMS audit, including how education, work experience, and competencies are evaluated. Requirement: ISO/IEC 17021, 7.2.7	Initial Response	Approved?
	Second Response	Approved?
	Final Response	Approved?
		Approved?
11. Provide copy of CB's application form for ISO 22000	Initial Response	

FSMS. Requirement: ISO/IEC 17021, 9.2.1		Approved?
	Second Response	
		Approved?
12. Provide sample of certification documents for ISO 22000 (e.g., certificate). Requirement: ISO/IEC 17021, 8.2.3	Final Response	
		Approved?
	Initial Response	
13. Provide information about CB's process for application (contract) review including determination of competencies needed, and appointment of audit team members for ISO 22000 FSMS. Requirement: ISO/IEC 17021, 9.2.1 , and ISO/TS 22003:2013, 9.1.1	Second Response	
		Approved?
	Final Response	
14. If CB has issued certificates (unaccredited or accredited by another AB) prior to accreditation by ANAB, provide plan to transition them to ANAB-accredited certificates. Requirement: MA 5000, Article 6	Initial Response	
		Approved?
	Second Response	
		Approved?

Section 4: CB Management Endorsement

Submission steps:

1. Verify responses to all questions are complete and all required information (attachments) is included.
2. Upload application to EQM (<http://anab.jadianonline.com>). Instructions on how to upload the application and supporting evidence to EQM can be found at www.anab.org; under Documents, select Heads Up and click on issue 72.
3. The initial (off site) document review takes approximately two weeks.
4. The CB will be notified when the review is complete.

CB management who completed the application and determined that the information meets all applicable requirements:

Name:

Title:

Date: