

Base Standard Program		
Gluten Free Management Systems CB Application for Accreditation		
FA 5019	Authority: Accreditation Manager	

Section 1: CB Name, Contact Information, and Processing Fees

CB name:

Street address:

City:

State/province:

Postal code:

Country:

Name of person completing application:

Email:

Application fee: \$5,000

Fees are payable when purchasing application

Application and all supporting documents shall be submitted in English.

Instructions on application process are at <http://anab.org/programs/isoiec-17021/certification-bodies/become-a-cb/>.

Application shall be obtained through ANAB's Enterprise Quality Manager (EQM) database at <http://anab.jadian.com> and completed electronically (including submission of all supporting evidence) and submitted to ANAB via EQM. Instructions on how to obtain and upload the application in EQM can be found at <http://anab.org/programs/isoiec-17021/certification-bodies/become-a-cb/>.

If the completed application is not accepted by ANAB after three reviews, the application will be declined. The CB may re-apply (including payment of application fees) after 60 days.

For details on this ANAB accreditation program, refer to [ANAB Accreditation Rule 44](#) (at www.anab.org, under Documents select Accreditation Rules).

Section 2: Prerequisites

Indicate which of the following the CB is accredited for and provide evidence:

___ ISO 22000 by an IAF MLA MS Signatory AB

___ GFSI recognized certification program; specify the program: _____

Section 3: ISO/IEC 17021-1 Requirements for CBs Not Already Accredited by ANAB

Provide evidence that the CB's certification system includes the requirements of ISO/IEC 17021-1.

___ Not applicable – mark X at left if CB is already an applicant or accredited by ANAB for another program and proceed to Section 4.

Requirement	To Be Completed by CB		To Be Completed by ANAB
	Refer to Supporting Documents Including Specific Section References	Comment/Response	Comment/Response
1. Execute (signed) ANAB CB Applicant Agreement , which can be found in EQM under Reference Documents. An electronic signature is acceptable but a typed name is not. If the signature is handwritten, scan the signed document and attach to application electronically.	Initial Response		Approved?
	Second Response		Approved?
	Final Response		Approved?
2. If CB is accredited by another IAF MLA accreditation body signatory, execute and attach AG 5001, CB Agreement for Cooperative Accreditation , which can be found in EQM under Reference Documents. Requirement: Accreditation Rule 6	Initial Response		Approved?
	Second Response		Approved?
	Final Response		Approved?
3. Is CB's head office located in Europe? <input type="checkbox"/> Yes <input type="checkbox"/> No Does the local national accreditation body offer accreditation to ISO 9001? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered Yes to <i>both</i> questions, provide evidence of CB's accreditation by local /national accreditation body (e.g., copy of accreditation certificate). Requirement: EU Regulation (EC) No 765/2008	Initial Response		Approved?
	Second Response		Approved?
	Final Response		Approved?
4. Complete ANAB form FM 5302, CB Key Processes Form , which can be found in EQM under Reference Documents. Requirement: MA 5000, ANAB Management Systems Accreditation Manual, Article 2	Initial Response		Approved?
	Second Response		Approved?
	Final Response		Approved?

<p>5. Complete ANAB form FM 5303, CB Profile Form, which can be found in EQM under Reference Documents.</p> <p>Requirement: MA 5000, Article 2</p>	Initial Response	
		Approved?
	Second Response	
		Approved?
<p>6. Update as necessary ANAB form FM 5304, CB Structure, which can be found in EQM under Reference Documents. Any location identified as critical shall be assessed prior to initial accreditation. (Assessment may be conducted by another AB.)</p> <p>Note: CB was required to complete FM 5304 for step 1 of the application process. If no revisions are required, enter "not applicable" for this item.</p> <p>Requirement: MA 5000, Section 3</p>	Initial Response	
		Approved?
	Second Response	
		Approved?
<p>7. Complete CL 5313, ISO/IEC 17021-1 Requirement Matrix, which can be found in EQM under Reference Documents. Be sure to include copies of all documentation referred to on CL 5313. Column 2 of CL 5313 shall contain sufficient detail to readily locate information within the documentation submitted.</p>	Initial Response	
		Approved? ANAB-specific comments will be included on completed ISO/IEC 17021-1 Requirement Matrix
	Second Response	
		Approved?
<p>8. Complete impartiality analysis of risks related to conflicts of interest arising from provision of certification, including any conflict arising from CB's relationships and identification of residual risk.</p> <p>Requirement: ISO/IEC 17021-1, 5.2.3, and ANAB Accreditation Rule 10</p>	Initial Response	
		Approved?
	Second Response	
		Approved?
<p>9. Provide process CB will use to identify and consult with interested parties to advise on matters affecting impartiality. Include identified interested parties and evidence interested parties were consulted.</p> <p>Requirement: ISO/IEC 17021-1, 5.2.3</p>	Initial Response	
		Approved?
	Second Response	
		Approved?
<p>10. Current list of organizations to which CB outsources work associated with management systems certification and associated outsourced activities.</p> <p>Requirement: ISO/IEC 17021-1, 7.5</p>	Initial Response	
		Approved?
	Second Response	
		Approved?
	Final Response	

11. Copy of enforceable arrangements with each outsourced organization. Requirement: ISO/IEC 17021-1, 7.5.1	Initial Response	Approved?
		Approved?
	Second Response	Approved?
		Approved?
	Final Response	Approved?

Section 4: GFMS CB Requirements

Provide evidence that the CB's certification system includes the requirements of Allergen Controls Group Gluten Free Certification Program.

Requirement	To Be Completed by CB		To Be Completed by ANAB
	Refer to Supporting Documents Including Specific Section References	Comment/Response	Comment/Response
1. Provide revised CL 5313, ISO/IEC 17021-1 Requirement Matrix , and CL 5314, ISO/TS 22003 Requirement Matrix , which can be found in EQM under Reference Documents, with documentation references revised to address this program highlighted. Column 2 of CL 5313 shall contain sufficient detail to readily locate information within the documentation. Also include all documentation referenced that was revised for this program. Note: Disregard if provided concurrently with ISO 22000 FSMS application.	Initial Response		Approved?
			Approved?
	Second Response		Approved?
			Approved?
	Final Response		Approved?
2. Provide process used to ensure personnel involved with the GFMS program have required competencies and qualifications (including formal training). Note: Technical review shall be performed by a person who has achieved GFCP Approved Auditor status and is independent of the audit. Requirement: ISO/IEC 17021-1, 7.2.2 and 7.2.4-7.2.7 , and GFCP Standards & Policies, Schedule 2 – Criteria for GFCP Approved Auditors, GFCP Audit Form and Guidance	Initial Response		Approved?
			Approved?
	Second Response		Approved?
			Approved?
	Final Response		Approved?
3. Identify CB personnel with competence for managing program for GFMS certification including supporting evidence. Requirement: ISO/IEC 17021-1, 7.2.1	Initial Response		Approved?
			Approved?
	Second Response		Approved?
			Approved?
	Final Response		Approved?

4. Provide process used to ensure auditors conducting GFMS audits meet required competencies and qualifications (including formal training). Requirement: ISO/IEC 17021-1, 7.2.2 and 7.2.4-7.2.7 , and GFCP Standards & Policies, Schedule 2 – Criteria for GFCP Approved Auditors	Initial Response	
		Approved?
	Second Response	
		Approved?
5. Provide list of GF auditors CB plans to use, including evidence of their competence. Requirement: ISO/IEC 17021-1, 7.2.2 and 7.2.4-7.2.7 and GFCP Standards & Policies, Schedule 2 – Criteria for GFCP Approved Auditors	Initial Response	
		Approved?
	Second Response	
		Approved?
6. Provide CB's process for managing the audit cycle, and planning and conduct of audits. Requirement: GFCP Manual (AGC-GFCP-MAN-02) 6.2	Initial Response	
		Approved?
	Second Response	
		Approved?
7. Provide CB's process (report template) for GFMS report writing to demonstrate it includes all requirements and sufficient detail to ensure it is clear as to whether sites are in conformance with scheme's standard requirements. Requirement: ISO/IEC 17021-1, 9.4.8 , and GFCP Audit Form and Guidance	Initial Response	
		Approved?
	Second Response	
		Approved?
8. Provide CB's certificate template. Requirement: ISO/IEC 17021-1, 8.2	Initial Response	
		Approved?
	Second Response	
		Approved?
9. Provide CB's process for ensuring any new information or changes in regard to GFCP requirements are included in CB's documented system. Requirement: ISO/IEC 17021-1, 8.5.2	Initial Response	
		Approved?
	Second Response	
		Approved?
10. If CB has issued certificates (under a Gluten Free Allergan Control Group approval) prior to accreditation by ANAB, provide plan to transition them to ANAB-accredited certificates.	Initial Response	
		Approved?
	Second Response	
		Approved?
	Final Response	

Requirement: MA 5000, Article 6			Approved?
11. Provide CB's process for submission of documentation to and communication with Allergan Control Group. Requirement: GFCP Audit Form and Guidance	Initial Response		Approved?
	Second Response		Approved?
	Final Response		Approved?
			Approved?

Section 5: CB Management Endorsement

Submission steps:

1. Verify responses to all questions are complete and all required information (attachments) is included.
2. Upload application to EQM (<http://anab.jadianonline.com>). Instructions on how to upload the application can be found at <http://anab.org/programs/isoiec-17021/certification-bodies/become-a-cb/>.
3. The initial (off site) document review takes approximately two weeks after the reviewer is assigned.
4. The CB will be notified when the review is complete.

CB management who completed the application and determined that the information meets all applicable requirements:

Name:

Title:

Date: